



**At 100 Acrewood Pre-school.**

**(Dated June 1st 2020)**

**Policy for Protective Measurements in Childcare settings during the Coronavirus (COVID-19).**

The following Policy explains the measures that our staff are taking within our setting at 100 Acrewood Pre-school to ensure the safety and wellbeing of all children who are under our care at our pre-school.

It is important to us that we all work together and respond responsibly and transparently to these health precautions and rules outlined below. We assure you that we always treat your private health and personal data with high confidentiality and sensitively.

At 100 Acrewood Pre-School we are Following the Government and also our Foundation Year's Team, National Day Nurseries Association and Surrey County Council. Please be aware that this policy is looked at frequently and is susceptible to changes with government guidelines. Useful information can be found on the government website [www.Gov.uk](http://www.Gov.uk).

As you can imagine we are receiving new updates on a daily basis, so we are implementing new procedures as advised. In all childcare settings we try to help prevent the spread of the virus and there are important actions that children and young people, their parents and those who work with them can take during the COVID-19 outbreak.

**What we aim to do**

Here, we have outlined the actions our staff will be taking to protect staff and children at our setting from a potential Coronavirus infection.

- We are minimising the contact with individuals who are unwell by ensuring that those with the symptoms, or who have someone in their household who does have symptoms, does not attend our childcare setting.
- Parents at drop offs and collections are self distancing themselves with their children.
- There are markers on the pavement with a 2metre gap, and a way in and way out to stop parent's mixing with other families.
- No visitors or parents are allowed in the setting.
- We have a questionnaire form that we give to parent's to complete on the child's first day back, which they have to complete before their child enters our setting, asking questions about what they have been doing since not being at the Pre-school and if they have been social distancing or self-isolating.
- The children have their temperatures taken, hand sanitiser is used on their hands and the parents are asked if any one in their household as had any symptoms or has been unwell. This is all recorded every day that the children come into Pre-school, and before they enter the setting.
- All coats/bags and personal belongings are not brought into the main hall.
- Lunch boxes are wiped down with anti-bacterial spray before entering our setting.
- We have a Snuffle station in the Pre-school, which is an area where we maintain a good respiratory hygiene station by promoting the "catch it, bin it, kill it approach" with tissues and a bin with a lid and the children will be supervised washing hands after using a tissue. The bin is emptied frequently throughout the day.

- The layout of the Pre-school has changed and we do not have out as many toys as normal. Any toys that we do have out are disinfected, cleaned and sanitised at the end of each day.
- All soft toys and furnishings have been removed for the time being.
- A deep clean takes place daily after each session and all equipment and flooring, door handles, light switches are cleaned. Any touch surfaces are disinfected.
- Wearing masks is not required to be worn in Early Year settings, unless there is a child who is in the setting that starts to be unwell or showing symptoms and if this does happen we have fluid-resistant surgical face masks (N95 masks) and aprons and gloves that are to be worn. PPE equipment will be used by staff.
- Children's numbers in the setting have been reduced to small groups of no more than 8 children at one time.
- Our children's groups are not being mixed and we will continue to monitor this weekly until we feel it is necessary to review the situation.
- We are not able to Social distance the children in a Early Years Setting.
- Hand cleaning takes place frequently throughout the day.
- All spaces are being well ventilated throughout the day.
- We are using both the indoor space and outdoor space, and cleaned between groups of children using it.
- Soap, Anti-bacterial gel and cleaning products are used throughout the day.
- All staff have the same procedure done including Temperature and Anti-bacterial gel and all staff are changing their clothes daily and washed and I communicate daily and over the weekend with my staff about their health and well-being.
- All staff support the parents with regular information/ and updates and the children are supported whilst within the setting.
- Reduced sessions and group numbers for the children are maintained to protect both the children, parents and staff.

#### **Disclaimer**

100 Acrewood Pre-School endeavours to create a safe environment for all staff and children. This policy is set as of information given to us by the Government, Local Authorities and National Day Nurseries Association.

100 Acrewood Pre-school will not be held responsible for anyone entering the Pre-school that has developed symptoms of the COVID-19 during their time with us. It is your responsibility to keep us informed of any changes within your household regarding health and coronavirus symptoms.

We would like to thank all our parents for their co-operation during these times.

Should you have any questions, our staff would be more than happy to speak with you.

Please contact the number and email below.

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**Julie Earle**

**Manager**

**100 Acrewood Pre-School**